



February 14, 2011

Dear Law Enforcement Executive,

**Re: 2011 Annual Awards Program**

The California Reserve Peace Officers Association is pleased to announce the Annual Awards Program for 2011. We invite you to nominate a deserving member of your organization. Awards are presented to reserve peace officers, search and rescue team members and volunteers in policing as well as reserve program coordinators.

Copies of the 2011 Award Nomination Application and the 2011 Award Nomination Information sheet are enclosed.

The awards are to be presented at our Annual Awards Luncheon to be held at 12 noon on Friday, August 26, 2011 at the DoubleTree Hotel, 2050 Gateway Place, San Jose. The luncheon is held during the Annual Reserve Peace Officers Conference (ARPOC 2011) which offers 24 hours of POST-required Continuing Professional Training.

Please read the award nomination information to determine if someone in your unit is worthy of recognition for one of these prestigious awards. Please do not miss the opportunity to honor a deserving individual within your organization.

Along with the Award Nomination Application, a letter of nomination **must** be submitted detailing the nominee's qualifications and accomplishments. Documentation supporting the Nomination Application should also be included. If you have any questions, please contact me at (310) 458-8379 or at [frank.barnes@smgov.net](mailto:frank.barnes@smgov.net).

We look forward to receiving your nominations. The deadline for receipt of nominations is **June 27, 2011.**

Sincerely,

*Frank Barnes*

Frank Barnes  
2011 Awards Committee Chairman

**California Reserve Peace Officers Association**  
**2011 Award Information**

The California Reserve Peace Officers Association is currently seeking nominations for the 2011 Annual Awards to be presented during ARPOC 2011 at a luncheon at noon on Friday, August 26, 2011 at the DoubleTree Hotel in San Jose.

**Deadline for receipt of nominations is June 27, 2011.**

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**Award for Valor**

For an act of conspicuous bravery in the line of duty, performed in conscious disregard of peril to the officer. To be awarded, all of the following criteria must exist:

1. The bravery exhibited must be above and beyond that expected in the line of duty.
2. Failure to take such action would not justify censure.
3. The risk to the officer's life actually existed and the officer was able to perceive the risk and disregard it.
4. The objective was of sufficient importance to justify the risk.
5. The officer accomplished the objective or was prevented from accomplishing it by incurring serious injury or death.

- *The criteria for this award include consciousness of the peril and the disregard thereof. Thus, merely finding oneself in the middle of a perilous situation and having to take action to get out of it would not qualify.*
  - *There is no limit to the number of qualifying awards.*
  - *May be awarded to a reserve peace officer, search and rescue team member or volunteer in policing.*
  - *The nominee does not need to be a CRPOA member.*
  - *The act must have occurred between June 1, 2010 and May 31, 2011, inclusive.*
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**Award of Honor**

Presented to the family of a reserve peace officer, search and rescue team member or volunteer in policing whose life was given in the line of duty due to the action of a third party.

- Notes:
- *This award recognizes supreme sacrifice in the line of duty. It does not require that the officer knowingly placed himself or herself in a perilous situation nor does it require an act of heroism in order to be awarded. It does require the action of a third party in causing the death.*
  - *There is no limit to the number of qualifying awards. In an appropriate case, an Award for Valor and an Award of Honor could be made for the same action.*
  - *May be awarded to a reserve peace officer, search and rescue team member or volunteer in policing.*
  - *The decedent need not have been a CRPOA member.*
  - *The death must have occurred between June 1, 2010 and May 31, 2011.*
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**Reserve Officer of the Year,  
Search and Rescue Team Member of the Year, or  
Volunteer in Policing of the Year**

Awarded to the nominee excelling in all the qualifications for the Meritorious Service Award which place the reserve officer, search and rescue team member or volunteer in policing clearly above all other candidates.

- Notes:
- *Only one qualifying award shall be made each year for each of three categories: reserve peace officer, search and rescue team member and volunteer in policing.*
  - *The nominee must be a general member of CRPOA on the date the nomination is received.*
  - *The qualifying actions must occur prior to May 31, 2011.*
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**Meritorious Service Award**

For especially meritorious service to the department in a duty of great responsibility. The duty may be either assigned or self-initiated. Superior performance of the normal duties of the position will not alone justify the award.

Considerations for the award include all areas of:

1. Outstanding performance of the nominee's duties either in a single act or over time
2. Extraordinary level of assistance to the reserve unit and/or the department
3. Extraordinary level of service to the community;
4. Training or teaching within the department
5. Longevity with the department.

- Notes:
- *The nominee must be a general member of CRPOA on the date the nomination is received.*
  - *There is no limit to the number of qualifying awards.*
  - *The qualifying actions must occur prior to May 31, 2011.*

**Deadline for receipt of nominations is June 27, 2011.**

### **Distinguished Service Award**

For distinguished service by a reserve officer, search and rescue team member or volunteer in policing.

Considerations for the award include one or more of the following:

1. Distinguished service either in a single act or over time
2. Substantial assistance to the reserve unit or the department
3. Substantial service to the community
4. Training or teaching within the department
5. Longevity with the department

Notes:

- There is no limit to the number of qualifying awards.
- The nominee must be a general member of CRPOA on the date the nomination is received.
- The qualifying service must occur prior to May 31, 2011.

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### **Award of Appreciation**

For distinguished service to the members of the California Reserve Peace Officers Association.

Considerations for the award include:

1. Distinguished service to the Association either in a single act or over time
2. Substantial assistance or contribution to the Association

Notes:

- There is no limit to the number of qualifying awards.
- The qualifying service must occur prior to May 31, 2011.

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### **Coordinator of the Year**

Presented to the coordinator of reserve peace officers, search and rescue team members or volunteers in policing who excels in:

1. Displaying a strong commitment to the unit
2. Dedication to the enhancement of the professionalism and training of the unit members
3. Promoting a positive image of unit members within the department and the community
4. Demonstrating efforts to use unit members in non-traditional roles or assignments

Notes:

- The nominee must be a full-time employee of the department in which he or she serves as the coordinator of reserve peace officers, search and rescue teams or volunteers in policing.
- The nomination must be made from within the unit supervised by the nominee. It may NOT be made by the department or by another full-time employee of the department. Supporting letters from the department are encouraged.
- Only one qualifying award shall be presented.
- The qualifying service must occur prior to May 31, 2011.

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### **Important Notes for Nominators:**

Nominators for any CRPOA award shall be:

- A chief executive of a law enforcement agency; or,
- A full-time officer who serves as a reserve coordinator; or
- A General Member of the Association.

When submitting a nomination, please review the awards criteria thoroughly to assure that your nominee meets the criteria. You may submit a nomination for the highest possible award for which you believe your nominee meets the criteria. The Awards Committee may determine that your nominee qualifies for the category nominated or may select the nominee to be recognized in another category. For example, a candidate nominated for Reserve Officer of the Year might receive that award, or may be honored with the Meritorious Service Award or other qualifying award.

Nominations packets **must** include:

- 1) An application, completed and legible.
- 2) A letter of nomination summarizing the qualifications of the candidate for a specific award.
- 3) Documentation supporting qualifications, such as awards, certificates, commendations, letters.

Nominators must also assure that information provided for contact for award notification is current.

Any questions about the nomination process should be directed to Frank Barnes, 2011 Awards Committee Chairman at (310) 458-8379 or at the following address:

California Reserve Peace Officers Association  
2011 Awards Committee  
Post Office Box 5622  
San Jose, California 90150-5622

## **Deadline for receipt of nominations is June 27, 2011**

# California Reserve Peace Officers Association 2011 Award Nomination Application

(Please print or type information)

## Nomination Category:

Award for Valor  
 Award of Honor  
 Reserve Officer of the Year

Search and Rescue Team Member of the Year  
 Volunteer in Policing of the Year  
 Meritorious Service Award

Distinguished Service Award  
 Award of Appreciation  
 Coordinator of the Year

Name of Nominee: \_\_\_\_\_ Rank/Position: \_\_\_\_\_

Agency: \_\_\_\_\_ Years with agency: \_\_\_\_\_

*A letter of nomination on department letterhead detailing the nominee's qualifications and accomplishments **must** be included.*

Supporting documents such as awards, commendations, newspaper articles, or other letters of endorsement are beneficial to the review process and are encouraged.

## Nominator:

Name: \_\_\_\_\_ Title or Rank: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Days and Time can be reached: \_\_\_\_\_ Telephone: (    ) \_\_\_\_\_

Email Address (required): \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_  
signature of nominator

Please note that the Nominator must include a phone number and email address for contact.  
If the Awards Committee is unable to contact the Nominator, the application will be rejected.

## Coordinator or Supervisor of Nominee if Other than Nominator:

Name: \_\_\_\_\_ Title or Rank: \_\_\_\_\_

Days and Time can be reached: \_\_\_\_\_ Telephone: (    ) \_\_\_\_\_

Email Address (required): \_\_\_\_\_

Please return this form and supporting documentation to:

California Reserve Peace Officers Association  
2011 Awards Committee  
P.O. Box 5622  
San Jose, CA 95150-5622

**Deadline for receipt of nominations is June 27, 2011.**